

The Applied Math, Workplace Documents and Graphic Literacy Assessments / ACT WorkKeys National Career Readiness Certificate® (NCRC®)

Are required for Local 63's Apprenticeship Application

You must schedule and pay for the 3 assessments on your own from 1 of the following locations below.

You must take all 3 assessments - Applied Math, Workplace Documents and Graphic Literacy within one year of application date

Elgin Community College	Joliet Junior College	South Suburban College
<p>WorkKeys® exams are administered by appointment only. The exam fee is \$25 due at the time of registration. (\$25 for each of the 3 required assessments)</p> <p>Schedule and find additional information here:</p> <ul style="list-style-type: none"> • https://elgin.edu/admissions/testing-services/types-of-testing/ • https://www2.registerblast.com/elgin/Exam/List?Group=3570 • You must have an ECC student ID number and a valid email address to test. To obtain an ECC student ID, complete an inquiry form. Select "Need an ID for Test Proctoring". Once processed, you will receive an email with your ECC ID number. <p>To prepare for your exam, ECC offers an online study program for the WorkKeys® exams called WorkKeys Curriculum.</p> <p>Click here to sign-up for the WorkKeys Curriculum study program.</p>	<p>JJC is offering assessments through Workforce Development at City Center and the JJC Morris Education Center at a limited capacity. Advanced registration is required and payment (\$16 for each assessment) is due at time of registration.</p> <p>To schedule an assessment appointment through Joliet Junior College Workforce Development, please contact: Lynn Svetlecich / (815) 280-1526 / lsvetlec@jjc.edu</p> <p>To schedule an assessment appointment at JJC Morris Education Center, please contact: Griselda Martinez / (815) 280-6822/ gmartine@jjc.edu</p> <p>ACT WorkKeys® Preparation The ACT WorkKeys® curriculum is offered by Workforce Development and sharpens workplace skills of students and employees. It is an online program that is done at your own pace and can help prepare for the WorkKeys® Assessment. For more information and pricing please contact Lynn Svetlecich at 815-280-1526 or lsvetlec@jjc.edu.</p>	<p>Testing by Appointment only Monday – Wednesday, 8:30am, 9:00am, 11:00am. There are "no walk-ins". To schedule call 708-225-6055. (Schedule about a week in advance)</p> <p>Please bring exact cash or debit/credit card when you come to your testing appointment. Each test is \$30, \$90 total for all three.</p> <p>We are at South Suburban College's Oak Forest Campus. The Testing Center address is 16333 Kilbourn Ave., Oak Forest, IL 60452 Rm # 5350 – Come in through the main doors and go to glass doors on right. Do NOT go to the main campus in South Holland.</p> <p>Due to Covid-19 precautions: Everyone entering the building is Temperature checked and required to wear a mask. Only testers are allowed in the building. No visitors. Please bring your valid government-issued ID and limited essential items in with you since space is limited.</p>
Triton College	Sauk Valley Community College	The Workforce Connection-Rockford
<p>https://www.triton.edu/students/testing-center/ (last offering listed at the bottom of the webpage)</p> <p>Please note that there is limited availability, their testing schedule is released as the year progresses so check often for additional availability. Assessments are \$27 each *Please request your scale scores / summary report at the time of testing, you can identify yourself as a Local 63 applicant Book assessment appointment here, pay on-site: https://booknow.appointment-plus.com/3gr75nrg</p>	<p>Steps to Take the Exam:</p> <ul style="list-style-type: none"> -Call the SVCC Testing Center at (815)835-6530 to schedule your appointment a minimum of 24 hours in advance. -Pay your exam fees in the SVCC Business Office prior to your exam. \$15 per exam -Bring valid photo ID and your receipt for the SVCC Business Office to your scheduled appointment <p>Exam Fees</p> <p>WORKKEYS - Sauk Valley Community College (svcc.edu)</p>	<p>Testing by appointment only, contact Mgomez@theworkforceconnection.org to schedule an appointment. \$16 per exam</p> <p>Testing Location: The Workforce Connection-Rockford 303 N Main St Rockford, IL 61101</p> <p>https://www.theworkforceconnection.org/assessments/</p>

For more information on test preparation and practice tests: [Preparing for Assessments - ACT Workkeys for Job Seekers | ACT](#)

The above information was correct at time of publishing but each institution can update their policies, pricing and schedules at any time. All information including changes due to COVID should be confirmed with each institution.

Be sure to get a Score Report with your **scale scores** to provide on the apprenticeship application from your testing proctor. [Here](#) is a sample of the required score report

*Additional exam locations can be found [here](#)